

Dilkon Medical Center

Job Vacancy Announcement #DDH-24-18

Closing Date: 05/06/2024



POSITION TITLE: Occupational Therapist

DEPARTMENT: Physical Therapy

Position Summary:

Under general supervision of the Chief of Physical Therapy, provides occupational therapy, education, and consultation for all health center services. Services include leading the development, implementation, and coordination of the occupational therapy program; screening, evaluation, educational and transition planning; therapeutic intervention, and exit planning. Uphold the principles of WIHCC's Vision, Mission, and Value Statements. Maintains confidentiality of all privileged information.

This list of duties and responsibilities is illustrative only of the tasks performed by this position and is not all-inclusive.

Essential Duties & Responsibilities:

- Maintains regular attendance and punctuality.
- Dependable in attendance and job performance.
- Responsible for high degree of professional competence, skill and judgement in assessment, planning and carrying out treatment modalities, patient education and discharge planning for a variety of inpatient and outpatient situations.
- Participates and assists in education programs.
- Participates in clinical research efforts and assists in specialty clinics.
- Plans and carries out occupational therapy for general and surgical patients. Instruct patients regarding physical limitations of the muscle and bones following surgery or impairment.
- Teaches exercises and movements to be performed by patients to prevent occurrence of deformities or to lessen impact of deformities.
- Performs and interprets results of tests and measurements of patient's condition, for use in preparing the treatment plan, modifying treatment and evaluating result of treatment.
- Performs special tests to carry out complex procedures, determines kind and degree of muscle reactions to test, and interprets results of tests.
- Records progress of patients in medical record. Assesses continuing patient care and updates protocols/procedures as necessary.
- Provides consultation and evaluation Occupational Therapy Services, within their scope of practice, to physicians, other providers, nursing and other professionals at the service unit using tact, professional judgement and ethical conduct.
- Attends medical staff rounds as needed and more frequently if necessary to keep updated on patient problems and recommend appropriate physical therapy intervention.
- Provides direct supervision to Supportive Staff as indicated, and in absence of Chief Physical Therapist.
- Develops occupational therapy staff by providing information; developing and conducting in-service training programs.
- Maintains professional and technical knowledge by attending educational workshops; reviewing professional publications; establishing personal networks; participating in professional societies.
- Complies with federal, state, and local legal and certification requirements by studying existing and new legislation; anticipating future legislation; enforcing adherence to requirements; advising management on needed actions.
- Fabricate medical devices such as splints and orthosis.
- Prepare medical supplies or equipment for use.
- Provide health and wellness advice to patients, program participants, or caregivers.
- Clean medical equipment or facilities.
- Advise communities or institutions regarding health or safety issues.
- Train caregivers or other non-medical personnel.
- Design public or employee health programs.
- Encourage patients or clients to develop life skills.
- Uphold all principles of confidentiality and patient care to the fullest extent.
- Adhere to all professional and ethical behavior standards of the healthcare industry.

- Interact in an honest, trustworthy and dependable manner with patients, employees and vendors.
- Possess cultural awareness and sensitivity.
- In compliance with all Human Resources requirements.
- Performs other duties as assigned.

Minimum Qualifications:

Bachelor's Degree in Occupational Therapy, received in the United States from an accredited occupational therapy program. Master's degree preferred. Three years' experience as an Occupational Therapist required. Current and valid license to practice occupational therapy. Bilingual skills in English and Navajo language preferred. Must maintain a valid unrestricted and insurable driver's license. Must successfully pass a background investigation and maintain suitable requirements for a Child Care position. This position is considered as a Child Care position, which requires a satisfactory background check investigation and is subject to the requirements of the Indian Child Protection and Family Violence Prevention Act, as amended (henceforth referred as the ICPFVP Act).

Knowledge, Skills, Ability

- Demonstrate adequate knowledge of the concepts, principles and practices of Occupational Therapy.
- Professional knowledge of Occupational Therapy principles, practices, theories and procedures to carry out treatment, exercise and testing a variety of patients having physical disorders.
- Knowledge of physical agents such as air, water, electricity, sound, and radiant energy to treat a variety of physical disabilities.
- Knowledge and appreciation of the influence of disabilities, socio-cultural and socioeconomic factors on student's ability to participate in occupations.
- Knowledge and use of occupational therapy theories, models of practice, principles, and evidence based practice to guide intervention decisions.
- Knowledge of the federal, state, local legislation, regulations, policies and procedures that mandate and guide occupational therapy practice in schools.
- Skill in devising adaptations of equipment for the specific type of exercise or treatment required for the patient's condition.
- Skill in fabricating upper extremity splints both static and dynamic.
- Ability to gather and assess outcomes program evaluation data and to use to modify services at the programmatic level.
- Ability to maintain current reporting, documentation, scheduling, and billing in accordance with professional standards, state and local guidelines, and reimbursement requirements.
- Ability to be dependable in attendance and job performance.
- Ability to accept and learn from feedback.
- Ability to provide exemplary customer service at all times.
- Ability to interact positively with others and possess great interpersonal skills.
- Ability to multitask and perform well under pressure.
- Ability to manage teams and to resolve complex accounting matters
- Ability to have self-confidence.
- Ability to be a great team player.
- Ability to accept and learn from supervisor/peer critique.
- Ability to be flexible and adaptable to the changing needs of the organization.

Physical Demands:

While performing the duties of this job, the employee regularly is required to walk; sit; use hands to finger, handle, or feel; reach with hands and arms; and talk or hear. The employee frequently is required to stand; climb or balance; and stoop, kneel, crouch, or crawl. The employee is frequently required to assist patients with transfers and ambulation. The employee must occasionally lift and/or move up to 50 pounds. Demonstration of individualized exercises requires good mobility and completely functional strength.

Work Environment:

Work is performed both in an office and outdoor setting with exposure to natural weather conditions and various dusts and mists, and in an office setting with a moderate noise level. Work environment may involve exposure to physical risks, such as blood borne pathogens and operating dangerous equipment or working with chemicals. Evening and/or weekend work may be required. Extended hours and irregular shifts may be required.

As required by P.L. 93-638, absolute preference will be given to qualified Navajo applicants. If there is no qualified Navajo applicant, preference will be given to qualified American Indian applicants.