

## AMENDMENT #1

Modification to advertisement, extending closing date from January 19, 2024 to Friday, January 26, 2024. Submit by email to Contracting Officer and/or Designee listed in Submittal section.

**POSITION TITLE: Sexually Transmitted Infection (STI) Technician**

**POSITION TYPE: Contractor**

**FUNDING SOURCE: NACCHO Grant**

**DEPARTMENT NAME / WORKSITE: WIHCC Inc. Public Health Nursing Department – Dilkon Medical Center**

**WORK DAYS: Monday-Thursday**

**NO. OF HRS/WK.: 32 hours per week**

**WORK HOURS: 8:00am-4:30pm**

**DURATION: Up to June 30, 2024**

**RATE: \$25.00 PER HOUR**

**CLOSING DATE: FRIDAY, JANUARY 26, 2024**

### PURPOSE:

As a recipient of the National Association of County and City Health Officials (NACCHO) Grant, WIHCC, Inc. is seeking a qualified interim independent contractor to provide data collection services from our patients and surrounding communities on a temporary basis. Interested parties are encouraged to provide the following information:

- Resume
- Letter of Interest
- List of prior employment
- References
- Certification(s)

### DUTIES AND RESPONSIBILITIES:

- The STI Technician works with the Public Health Nursing (PHN) Communicable Disease Intervention Specialist, PHN STI Coordinator, PHNs, and Community Health Division.
- Duties include assisting the STI program team at WIHCC with fulfilling the goal, objectives, and activities of the NACCHO grant. The STI technician will assist with the Community Core Group activities, the Focus group data gathering activities, and the questionnaire data gathering activities.
- The STI Technician will assist the team leads with administering, collecting and securing confidential community survey data.
- The STI technician will assist with STI community outreach activities targeting patient access to STI testing, treatment, case management, and anticipatory guidance.

- STI Technician will assist in providing health education in group and/or individual settings to schools, chapter houses, and communities within the Winslow Service Unit.
- STI Technician will establish and maintain communication between the PHN Department and the Community Health Services Division.
- Technician will abide by HIPAA standards at all times.
- Technician will be required to perform other duties if necessary and requested by the Public Health Nursing Program and/or the Community Health Services Division.

QUALIFICATION REQUIREMENTS:

A high school diploma/GED and basic knowledge of pathophysiology and treatment of Sexually Transmitted Infections and Public Health.

SPECIAL REQUIREMENTS:

A favorable background investigation

- Possess a valid state driver's license
- BLS Certification

SPECIAL KNOWLEDGE, SKILLS AND ABILITIES:

Knowledge of the various methods of providing services to patients, the principles and practices of providing health education, communicable diseases services and other public health practices. Skills in customer services, counseling, and providing group presentation. Understanding sexually transmitted diseases, how they can be prevented, and their complications. Familiarity with medical records and confidentiality. Skilled in data entry and computer software.

SUBMITTAL:

The WIHCC, Inc. point of contact is the Contracting Officer who is responsible for the conduct of this procurement whose name, address, telephone number and e-mail address are listed below. In the event you need further assistance or delegation has been issued, the designee will be the secondary contact:

**CONTRACTING OFFICER**

Name: Gaylyn Johnson  
Title: Director of General Services  
Telephone: (928) 289-8017  
E-mail: [gaylyn.johnson@wihcc.org](mailto:gaylyn.johnson@wihcc.org)  
Address: 500 N. Indiana Ave  
Winslow, AZ 86047

**DESIGNEE**

Name: Darren Clinton  
Title: Contracting Specialist  
Telephone: (928) 289-6134  
E-mail: [darren.clinton@wihcc.org](mailto:darren.clinton@wihcc.org)  
Address: 500 N. Indiana Ave  
Winslow, AZ 86047

Interested parties shall submit in electronic format (PDF). Submittals through email shall consist of one (1) Original Electronic Copy and must be submitted no later than **3:00PM on Friday, January 19, 2024.**