

Winslow Indian Health Care Center

Job Vacancy Announcement #WDH-20-18

Closing Date: 03/24/2020



POSITION TITLE: Urgent Care Physician

DEPARTMENT: Medical Staff

Position Summary:

Under general supervision of the Chief Medical Officer, the Urgent Care Physician provides comprehensive urgent and emergent medical care services to patients presenting to the Winslow Indian Health Care Center's Urgent Care Center.

This list of duties and responsibilities is illustrative only of the tasks performed by this position and is not all-inclusive.

Essential Duties & Responsibilities:

- Maintains regular attendance and punctuality.
- Upholds all principles of patient privacy and confidentiality to the fullest extent.
- Adheres to all professional and ethical behavioral standards of the healthcare industry.
- Interacts in an honest, trustworthy and dependable manner with patients and staff.
- Possesses cultural awareness and sensitivity.
- Interviews and examines patients, reviews past medical history, and requests and/or performs diagnostic tests and examinations necessary to obtain all possible information for each case.
- Diagnoses and treats patients of all ages with a wide range of medical problems ranging from routine preventive care to the more complex and difficult to identify and treat, including emergency care.
- Seeks outpatient specialty services and consultation appropriately. Refers patients for acute admission to medical inpatient settings when care cannot be adequately provided in-house or at LCMC.
- Coordinates and integrates information on all such referrals and assures provision of timely follow-up care as required.
- Maintains privileges to provide inpatient care for WIHCC patients referred to the local hospital, Little Colorado Medical Center (LCMC). May be asked at times to take regular 24 hour on-call rotation for admissions and medical coverage at LCMC as shared by WIHCC Medical Staff members.
- Makes appropriate entries of all care provided in patient medical records in accordance with Winslow Indian Health Care Center policies and procedures, as well as regulatory requirements, and requirements of accreditation bodies and third party payers.
- Participates in the training and supervision of EMTs, serves as medical control for incoming ambulance runs when necessary.
- Participates in Medical Staff affairs and interdisciplinary team meetings as requested.
- Performs other duties as assigned.

Minimum Qualifications:

Requires a degree in medicine, completion of three years of family practice residency or emergency medicine residency at an accredited institution, board certification or eligibility in Family Practice or Emergency Medicine, and licensure as physician in the State of Arizona. Current training in ACLS and PALS, and previous emergency department or urgent care experience required. Must maintain a valid unrestricted and insurable driver's license. Must successfully pass a background investigation and maintain suitable requirements for a Child Care position. This position is considered as a Child Care position, which requires a satisfactory background check investigation and is subject to the requirements of the Indian Child Protection and Family Violence Prevention Act, as amended (henceforth referred as the ICPFVP Act).

Knowledge, Skills, Ability

- Knowledge and experience in general medical care, pediatric care, and obstetrical care, including providing inpatient medical and pediatric care and follow-up.
- Knowledge of and sensitivity to cultural and language differences.

- Must have excellent interpersonal skills in handling interactions with hospital staff, outside agencies, and patients and families.
- Must be able to work as a team member and develop productive and cooperative working relationships with health care providers within the facility as well as healthcare providers in hospitals and nursing homes, and private practitioners and law enforcement agencies throughout the community.
- Must have excellent interpersonal skills in handling interaction with hospital staff, other agencies, groups, and patients and families.
- Ability to be dependable in attendance and job performance.
- Ability to meet attendance, overtime (if necessary), and other reliability requirements of the job.
- Ability to accept and learn from feedback.
- Ability to communicate effectively both verbally and in writing.
- Ability to provide exemplary customer service at all times.
- Ability to interact positively with others and possess great interpersonal skills.
- Ability to multitask and perform well under pressure.
- Ability to have self-confidence.
- Ability to be a great team player.
- Ability to accept and learn from supervisor/peer critique.
- Ability to be flexible and adaptable to the changing needs of the organization.

Physical Demands:

While performing the duties of this job, the employee regularly is required to walk; sit; use hands to finger, handle, or feel; reach with hands and arms; and talk or hear. The employee frequently is required to stand; climb or balance; and stoop, kneel, crouch, or crawl. The employee frequently is required to taste or smell. The employee must occasionally lift and/or move up to 50 pounds.

Work Environment:

Work is performed both in an office and hospital setting with a moderate noise level. Work environment may involve exposure to physical risks, such as blood borne pathogens and operating dangerous equipment or working with chemicals. Evening and/or weekend work will often be required. Extended hours and irregular shifts may be required.

As required by P.L. 93-638, absolute preference will be given to qualified Navajo applicants. If there is no qualified Navajo applicant, preference will be given to qualified American Indian applicants.